

K. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Acton Agua Dulce Unified School District

District Name

District Superintendent
(Signature)

Agha Mirza

Contact Person

Date

661-269-0750 ext 104

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on December 15th 2022, took action to approve the proposed agreement with the CSEA Bargaining Unit(s).

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

J. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Acton Agua Dulce Unified School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from 07/01/2022 to 06/30/2023.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment Increase/(Decrease)	
\$	4,088,088
\$	3,297,490
\$	790,598

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment Increase/(Decrease)	
\$	-
\$	-
\$	-

Budget Revisions

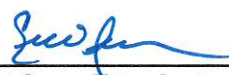
If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

☐ I hereby certify ☐ I am unable to certify



District Superintendent
(Signature)

12/15/22

Date

☒ I hereby certify ☐ I am unable to certify



Chief Business Official
(Signature)

12/15/22

Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

**Los Angeles County Office of Education
Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5**

Name of School District:	Acton Agua Dulce Unified School District
Name of Bargaining Unit:	CSEA(Classified and Confidential Manag will receive identical increases)
Certificated, Classified, Other:	Classified, Confidential and Classified Management

The proposed agreement covers the period beginning: July 1, 2022 and ending: June 30, 2023
(date) (date)

The Governing Board will act upon this agreement on: 12.15.2022
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined		Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)			
		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
			2022-23	2023-24	2024-25
1. Salary Schedule Including Step and Column	\$ 3,014,742	\$ 226,105			
		7.50%	0.00%	0.00%	
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ 32,408			
Description of Other Compensation		one time 1% off schedule increase			
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 904,423	\$ 77,554			
		8.57%	0.00%	0.00%	
4. Health/Welfare Plans	\$ 322,000	\$ 28,000			
		8.70%	0.00%	0.00%	
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 4,241,165	\$ 364,067	\$ -	\$ -	
		8.58%	0.00%	0.00%	
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	82.90				
7. Total Compensation <u>Average</u> Cost per Bargaining Unit Employee	\$ 51,160	\$ 4,392	\$ -	\$ -	
		8.58%	0.00%	0.00%	

Acton Agua Dulce Unified School District
CSEA(Classified and Confidential Manag will receive identical increases)

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

Health and Welfare increased from \$11500 to 12,500 increase in \$1000 for approx 24 employees. We are giving a 7.5% ongoing increase to the salary schedule retro to 07/01/2022 We are also giving a 1% off-schedule increase. Unit members will be given a one time stipend based on their years of service

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes ☒ No ☐

If yes, please describe the cap amount.

The H&W cap is \$11,500 and is being increased to \$12,500

- B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N?A

- C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

No impacts, no staff reductions, increases elimination or expansion

Acton Agua Dulce Unified School District

CSEA(Classified and Confidential Manag will receive identical increases)

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

N?A

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N?A

F. Source of Funding for Proposed Agreement:

1. Current Year

General Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

Funds were earmarked in budget so no impact to MYP

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not a multi year agreement

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**

Bargaining Unit: EA(Classified and Confidential Manag will receive identical increa

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 11,038,413		\$ 662,108	\$ 11,700,521
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ 183,194		\$ 24,741	\$ 207,935
Other Local Revenue 8600-8799	\$ 1,863,426		\$ 125,596	\$ 1,989,022
TOTAL REVENUES	\$ 13,085,033		\$ 812,445	\$ 13,897,478
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 4,435,665		\$ 241,613	\$ 4,677,278
Classified Salaries 2000-2999	\$ 1,678,390	\$ 153,064	\$ 367,171	\$ 2,198,625
Employee Benefits 3000-3999	\$ 2,054,354	\$ 66,419	\$ 258,413	\$ 2,379,186
Books and Supplies 4000-4999	\$ 1,214,370		\$ (422,309)	\$ 792,061
Services and Other Operating Expenditures 5000-5999	\$ 1,495,710		\$ 279,294	\$ 1,775,004
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 217,923		\$ 7,808	\$ 225,731
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 11,096,412	\$ 219,483	\$ 731,990	\$ 12,047,885
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ (1,763,626)	\$ -	\$ (219,344)	\$ (1,982,970)
OPERATING SURPLUS (DEFICIT)*	\$ 224,995	\$ (219,483)	\$ (138,889)	\$ (133,377)
BEGINNING FUND BALANCE				
9791	\$ 12,940,455			\$ 12,940,455
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 13,165,450	\$ (219,483)	\$ (138,889)	\$ 12,807,078
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 1,000	\$ -	\$ -	\$ 1,000
Restricted 9740				
Committed 9750-9760		\$ -	\$ -	\$ -
Assigned 9780	\$ 1,500,000	\$ -	\$ (332,000)	\$ 1,168,000
Reserve for Economic Uncertainties 9789	\$ 11,664,450	\$ -	\$ (26,372)	\$ 11,638,078
Unassigned/Unappropriated Amount 9790	\$ -	\$ (219,483)	\$ 219,483	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Restricted General Fund**

Bargaining Unit: EA(Classified and Confidential Manag will receive identical increas

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 634,874		\$ 1,198,390	\$ 1,833,264
Other State Revenue 8300-8599	\$ 896,562		\$ 2,024,167	\$ 2,920,729
Other Local Revenue 8600-8799	\$ 1,006,559		\$ 25,000	\$ 1,031,559
TOTAL REVENUES	\$ 2,537,995		\$ 3,247,557	\$ 5,785,552
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 1,138,760	\$ -	\$ (27,408)	\$ 1,111,352
Classified Salaries 2000-2999	\$ 694,922	\$ 81,764	\$ 109,234	\$ 885,920
Employee Benefits 3000-3999	\$ 1,259,368	\$ 30,529	\$ (1,470)	\$ 1,288,427
Books and Supplies 4000-4999	\$ 102,064		\$ 1,298,118	\$ 1,400,182
Services and Other Operating Expenditures 5000-5999	\$ 442,358		\$ 487,940	\$ 930,298
Capital Outlay 6000-6999	\$ 81,579		\$ 272,067	\$ 353,646
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 462,321		\$ -	\$ 462,321
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 4,181,372	\$ 112,293	\$ 2,138,481	\$ 6,432,146
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 1,763,626	\$ -	\$ 219,344	\$ 1,982,970
OPERATING SURPLUS (DEFICIT)*	\$ 120,249	\$ (112,293)	\$ 1,328,420	\$ 1,336,376
BEGINNING FUND BALANCE				
9791	\$ 969,003			\$ 969,003
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1,089,252	\$ (112,293)	\$ 1,328,420	\$ 2,305,379
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 1,089,252		\$ 1,216,127	\$ 2,305,379
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (112,293)	\$ 112,293	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit: CSEA(Classified and Confidential Manag will receive identical increases`

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 11,038,413		\$ 662,108	\$ 11,700,521
Federal Revenue 8100-8299	\$ 634,874		\$ 1,198,390	\$ 1,833,264
Other State Revenue 8300-8599	\$ 1,079,756		\$ 2,048,908	\$ 3,128,664
Other Local Revenue 8600-8799	\$ 2,869,985		\$ 150,596	\$ 3,020,581
TOTAL REVENUES	\$ 15,623,028		\$ 4,060,002	\$ 19,683,030
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 5,574,425	\$ -	\$ 214,205	\$ 5,788,630
Classified Salaries 2000-2999	\$ 2,373,312	\$ 234,828	\$ 476,405	\$ 3,084,545
Employee Benefits 3000-3999	\$ 3,313,722	\$ 96,948	\$ 256,943	\$ 3,667,613
Books and Supplies 4000-4999	\$ 1,316,434		\$ 875,809	\$ 2,192,243
Services and Other Operating Expenditures 5000-5999	\$ 1,938,068		\$ 767,234	\$ 2,705,302
Capital Outlay 6000-6999	\$ 81,579		\$ 272,067	\$ 353,646
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 680,244		\$ 7,808	\$ 688,052
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 15,277,784	\$ 331,776	\$ 2,870,471	\$ 18,480,031
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 345,244	\$ (331,776)	\$ 1,189,531	\$ 1,202,999
BEGINNING FUND BALANCE				
9791	\$ 13,909,458			\$ 13,909,458
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 14,254,702	\$ (331,776)	\$ 1,189,531	\$ 15,112,457
COMPONENTS OF ENDING FUND				
Nonspendable 9711-9719	\$ 1,000	\$ -	\$ -	\$ 1,000
Restricted 9740	\$ 1,089,252	\$ -	\$ 1,216,127	\$ 2,305,379
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,500,000	\$ -	\$ (332,000)	\$ 1,168,000
Reserve for Economic Uncertainties 9789	\$ 11,664,450	\$ -	\$ (26,372)	\$ 11,638,078
Unassigned/Unappropriated Amount 9790	\$ -	\$ (331,776)	\$ 331,776	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 11 - Adult Education Fund**

Bargaining Unit: CSEA(Classified and Confidential Manag will receive identical increases)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 12 - Child Development Fund**

Bargaining Unit: CSEA(Classified and Confidential Manag will receive identical increases)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

Revised 06/11/2021

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 13/61 - Cafeteria Fund**

Bargaining Unit: CSEA(Classified and Confidential Manag will receive identical increases)

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 500,000		\$ 28,086	\$ 528,086
Other State Revenue 8300-8599	\$ 45,000		\$ -	\$ 45,000
Other Local Revenue 8600-8799	\$ 30,502		\$ -	\$ 30,502
TOTAL REVENUES	\$ 575,502		\$ 28,086	\$ 603,588
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 228,076	\$ 23,685	\$ 30,956	\$ 282,717
Employee Benefits 3000-3999	\$ 45,555	\$ 8,605	\$ 2,353	\$ 56,513
Books and Supplies 4000-4999	\$ 226,000		\$ 11,269	\$ 237,269
Services and Other Operating Expenditures 5000-5999	\$ 6,700		\$ -	\$ 6,700
Capital Outlay 6000-6999	\$ -		\$ 18,375	\$ 18,375
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 506,331	\$ 32,290	\$ 62,953	\$ 601,574
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 69,171	\$ (32,290)	\$ (34,867)	\$ 2,014
BEGINNING FUND BALANCE				
9791	\$ 226,053			\$ 226,053
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 295,224	\$ (32,290)	\$ (34,867)	\$ 228,067
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 295,224	\$ (32,290)	\$ (34,867)	\$ 228,067
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positiveLos Angeles County Office of Education
Business Advisory Services

Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund:

Bargaining Unit: EA(Classified and Confidential Manag will receive identical increa

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenues 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Business Advisory Services

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Acton Agua Dulce Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGETEnter Fund:

Bargaining Unit: EA (Classified and Confidential Manag will receive identical increas

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of Adopted budget	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ -		\$ -	\$ -
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits 3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies 4000-4999	\$ -		\$ -	\$ -
Services and Other Operating Expenditures 5000-5999	\$ -		\$ -	\$ -
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ -			\$ -
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Acton Agua Dulce Unified School District

CSEA(Classified and Confidential Manag will receive identical increases)

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ 812,445	1st interim budget adj
Expenditures	\$ 731,990	1st interim budget adj
Other Financing Sources/Uses	\$ (219,344)	1st interim budget adj

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ 3,247,557	1st interim budget adj
Expenditures	\$ 2,138,481	1st interim budget adj
Other Financing Sources/Uses	\$ 219,344	1st interim budget adj

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ 28,086	1st interim budget adj
Expenditures	\$ 62,953	1st interim budget adj
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

Acton Agua Dulce Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Unrestricted General Fund MYP**

Bargaining Unit: A(Classified and Confidential Manag will receive identical incre

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 11,700,521	\$ 12,458,837	\$ 12,836,930
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 207,935	\$ 207,935	\$ 207,935
Other Local Revenue 8600-8799	\$ 1,989,022	\$ 1,988,944	\$ 1,988,944
TOTAL REVENUES	\$ 13,897,478	\$ 14,655,716	\$ 15,033,809
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 4,677,278	\$ 4,793,051	\$ 4,911,139
Classified Salaries 2000-2999	\$ 2,198,625	\$ 2,190,470	\$ 2,221,234
Employee Benefits 3000-3999	\$ 2,379,186	\$ 2,373,956	\$ 2,355,313
Books and Supplies 4000-4999	\$ 792,061	\$ 492,061	\$ 492,061
Services and Other Operating Expenditures 5000-5999	\$ 1,775,004	\$ 1,327,004	\$ 1,327,004
Capital Outlay 6000-6999	\$ -	\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 225,731	\$ 225,731	\$ 230,731
Transfers of Indirect Costs 7300-7399	\$ -	\$ -	\$ -
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 12,047,885	\$ 11,402,273	\$ 11,537,482
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ (1,982,970)	\$ (1,957,970)	\$ (1,957,970)
OPERATING SURPLUS (DEFICIT)*	\$ (133,377)	\$ 1,295,473	\$ 1,538,357
BEGINNING FUND BALANCE 9791	\$ 12,940,455	\$ 12,807,078	\$ 14,102,551
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 12,807,078	\$ 14,102,551	\$ 15,640,908
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 1,000	\$ 1,000	\$ 1,000
Restricted 9740			
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,168,000	\$ 2,336,000	\$ 3,504,000
Reserve for Economic Uncertainties 9789	\$ 11,638,078	\$ 11,765,551	\$ 12,135,908
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Acton Agua Dulce Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit: A(Classified and Confidential Manag will receive identical incre

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,833,264	\$ 616,563	\$ 616,563
Other State Revenue 8300-8599	\$ 2,920,729	\$ 917,407	\$ 917,407
Other Local Revenue 8600-8799	\$ 1,031,559	\$ 1,006,559	\$ 1,006,559
TOTAL REVENUES	\$ 5,785,552	\$ 2,540,529	\$ 2,540,529
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 1,111,352	\$ 1,111,352	\$ 1,111,352
Classified Salaries 2000-2999	\$ 885,920	\$ 885,920	\$ 885,920
Employee Benefits 3000-3999	\$ 1,288,427	\$ 1,288,427	\$ 1,288,427
Books and Supplies 4000-4999	\$ 1,400,182	\$ 702,493	\$ 702,493
Services and Other Operating Expenditures 5000-5999	\$ 930,298	\$ 232,609	\$ 232,609
Capital Outlay 6000-6999	\$ 353,646	\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 462,321	\$ 462,321	\$ 462,321
Transfers of Indirect Costs 7300-7399	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 6,432,146	\$ 4,683,122	\$ 4,683,122
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 1,982,970	\$ 1,957,970	\$ 1,957,970
OPERATING SURPLUS (DEFICIT)*	\$ 1,336,376	\$ (184,623)	\$ (184,623)
BEGINNING FUND BALANCE 9791	\$ 969,003	\$ 2,305,379	\$ 2,120,756
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 2,305,379	\$ 2,120,756	\$ 1,936,133
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ 2,305,379	\$ 2,120,756	\$ 1,936,133
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Acton Agua Dulce Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit: A(Classified and Confidential Manag will receive identical incre.

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 11,700,521	\$ 12,458,837	\$ 12,836,930
Federal Revenue 8100-8299	\$ 1,833,264	\$ 616,563	\$ 616,563
Other State Revenue 8300-8599	\$ 3,128,664	\$ 1,125,342	\$ 1,125,342
Other Local Revenue 8600-8799	\$ 3,020,581	\$ 2,995,503	\$ 2,995,503
TOTAL REVENUES	\$ 19,683,030	\$ 17,196,245	\$ 17,574,338
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 5,788,630	\$ 5,904,403	\$ 6,022,491
Classified Salaries 2000-2999	\$ 3,084,545	\$ 3,076,390	\$ 3,107,154
Employee Benefits 3000-3999	\$ 3,667,613	\$ 3,662,383	\$ 3,643,740
Books and Supplies 4000-4999	\$ 2,192,243	\$ 1,194,554	\$ 1,194,554
Services and Other Operating Expenditures 5000-5999	\$ 2,705,302	\$ 1,559,613	\$ 1,559,613
Capital Outlay 6000-6999	\$ 353,646	\$ -	\$ -
Other Outgo (excuding Indirect Costs) 7100-7299 7400-7499	\$ 688,052	\$ 688,052	\$ 693,052
Transfers of Indirect Costs 7300-7399	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 18,480,031	\$ 16,085,395	\$ 16,220,604
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 1,202,999	\$ 1,110,850	\$ 1,353,734
BEGINNING FUND BALANCE 9791	\$ 13,909,458	\$ 15,112,457	\$ 16,223,307
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 15,112,457	\$ 16,223,307	\$ 17,577,041
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 1,000	\$ 1,000	\$ 1,000
Restricted 9740	\$ 2,305,379	\$ 2,120,756	\$ 1,936,133
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,168,000	\$ 2,336,000	\$ 3,504,000
Reserve for Economic Uncertainties 9789	\$ 11,638,078	\$ 11,765,551	\$ 12,135,908
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement
 Acton Agua Dulce Unified School District
 CSEA(Classified and Confidential Manag will receive identical increases)

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2022-23	2023-24	2024-25
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 18,480,031	\$ 16,085,395	\$ 16,220,604
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 18,480,031	\$ 16,085,395	\$ 16,220,604
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	4.00%	4.00%	4.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 739,201	\$ 643,416	\$ 648,824

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 11,638,078	\$ 11,765,551	\$ 12,135,908
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 11,638,078	\$ 11,765,551	\$ 12,135,908
f.	Reserve for Economic Uncertainties Percentage	62.98%	73.14%	74.82%

3. Do unrestricted reserves meet the state minimum reserve amount?

2022-23	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2023-24	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2024-25	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Public Disclosure of Proposed Collective Bargaining Agreement
 Acton Agua Dulce Unified School District
 CSEA(Classified and Confidential Manag will receive identical increases)

Page 7

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 364,067
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (331,776)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (32,290)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (364,066)

Variance \$ 1

Variance Explanation:

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ 345,244	2.3%	
Current FY Surplus/(Deficit) after settlement(s)?	\$ 1,202,999	6.5%	
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 1,110,850	6.9%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 1,353,734	8.3%	

Deficit Reduction Plan (as necessary):

7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 8a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

CSEA(Classified and Confidential Manag will receive identical increases)

The assumptions upon which this certification is made are as follows:

This image shows a single sheet of bright yellow paper with horizontal black ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

This image shows a single sheet of bright yellow paper with horizontal black ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

**General Instructions for Completion of
Public Disclosure of Proposed Collective Bargaining Agreement**

- Pursuant to GC 3540.2 (a), districts with qualified or negative certifications are required to submit a disclosure. In addition, pursuant to GC 3540.2 (d) a school district shall provide the county superintendent of schools, upon request, with all relevant information to provide an understanding of the financial impact of any final collective bargaining agreement reached pursuant to GC Section 3543.2 and 3547.5. All proposed bargaining agreements, including zero compensation, freezes, rollbacks, furlough days, stipends, benefit modifications and re-openers, must be disclosed using the entire workbook.
- Please submit this form to the County Superintendent of Schools and make it available to the public for review **at least ten (10) working days prior** to the date on which the Governing Board will take action on the proposed bargaining agreement.
- Attach a copy of the proposed bargaining agreement to each disclosure form.
- A separate disclosure form should be completed for each bargaining unit. If two or more units are settled concurrently, see the instructions at the bottom of the next page.
- Figures in the "Annual Cost Prior to Proposed Agreement" column on page 1 of the disclosure form should reflect the current fiscal year cost data before the agreement, even if the estimated salary changes were included in the adopted budget.
- In the "Year 1" column on page 1 of the disclosure form, show the incremental change resulting from the proposed agreement for the fiscal year in which the contract is first effective. If the agreement includes a retroactive salary change for a prior year and the impact of the change is in the current fiscal year, show the total change of both the prior and current year in the "Year 1" column. Only fill in the "Year 2" or "Year 3" columns if the proposed agreement is a multiyear contract with changes in years subsequent to the current year.
- To ensure full disclosure, such as for agreements where salary changes may not be effective for a full year, explain the terms of the agreement beginning on the top of page 2 of the disclosure form.
- Use Section G on pages 4a through 4c for the General Fund and the four columns designated to show "Latest Board Approved Budget Before Settlement," "Adjustments as a Result of Settlement," "Other Revisions," and "Total Revised Budget" for the fiscal year being settled.
- Pages 4d through 4h of Section G are to be used if the source of funding for an agreement includes funds **other than** the General Fund.
- Proposed agreements must be disclosed **any time a contract is reopened**. This is especially true when multiyear agreements are formula-driven, as in the case when they are tied to projected cost-of-living adjustments in the subsequent years. Once an actual percentage and dollar change is determined, **the resulting salary and benefit cost impact must be disclosed even though it may have been budgeted**.
- Certification No. 1 (Section J on Page 8) must be signed by the District Superintendent and Chief Business Official (CBO) at the time of public disclosure. "I hereby certify" or "I am unable to certify" must be checked by both signers.
 - The Superintendent's and CBO's certifications are meant to be independent of one another.
 - The certifications serve as additional information provided to the board regarding the affordability of the proposed agreement **before** the board takes action on the agreement.

- The certifications should be accompanied by:
 - The fiscal planning assumptions that are used in making the certification.
 - Any qualifying comments made by the Superintendent and/or CBO that speak to the agreement's affordability within the context of the district's entire budget.
- The absence of a certification signature or a check on the "I am unable to certify" line does not prevent a board from taking action on an agreement. However, if a board approves an agreement missing a certification signature or with the "I am unable to certify" checked, it is still expected to adopt the budget revisions needed to pay for the agreement.
- The Los Angeles County Office of Education (County Office) will process any payroll adjustments reflected in an agreement, even if the Superintendent and/or CBO do not provide certifying signatures. However, the absence of a certification signature or if the "I am unable to certify" box is checked serves as an alert to the County Office to carefully analyze and review the district's ability to fund the agreement.
- Within 45 days of adopting a collective bargaining agreement, or prior to, or with its next interim report submission (or budget submission if the agreement is adopted after the submittal of the district's Second Interim Report), whichever comes first, any budget revisions to the school district's current year budget that are necessary to fulfill the terms of the agreement must be forwarded to the County Office. If a school district does not adopt all of the revisions to its budget needed in the current fiscal year to meet the costs of a collective bargaining agreement, the County Superintendent of Schools is required to issue a qualified or negative certification for the district's next interim report (Education Code Section 42142).
- Any concerns regarding the affordability of the agreement in subsequent years should be listed on page 8a following the certification.
- The entire collective bargaining disclosure document, including multiyear projections, the Superintendent/CBO certifications and assumptions, and board actions needed in current and subsequent years, must be reviewed by the board prior to board action on the agreement.
- Certification No. 2 (Section K on Page 9) must be signed by the district Superintendent at the time of public disclosure and submitted with the completed disclosure forms to the County Office.
- After the Governing Board takes action on the proposed agreement, Certification No. 2 must be signed by the Board President or Clerk and re-submitted to the County Office. In the event that a Governing Board modifies a proposed agreement as it was originally disclosed and takes action to approve the agreement, a revised disclosure should also be resubmitted with any revisions made to the agreement clearly indicated.
- The manner in which the public is made aware of the proposed agreement and its availability for public inspection and review is at the discretion of the district. Districts may select any or a combination of various methods available for communicating to the public - i.e., notice in newspaper, posted notices, letters to parents, PTA newsletters, etc. Notification, however, must include the public at large and should not be limited to district parents only.

Multiple Bargaining Unit Agreements Settled Concurrently

- Complete pages 1 through 3 for each bargaining unit agreement.
- Create a new "combined" workbook: On page 1, type the district name and "Combined" following name of bargaining unit.
- Skip to page 4 and complete the remainder of the workbook showing the impact of all agreements on the district's budget.
- Complete the combined workbook page 8 (Certification No. 1) with Superintendent and CBO signatures.
- Attach pages 1 through 3 and copies of signed MOUs or Tentative Agreements for each bargaining unit.
- Submit to the County Office at least 10 working days prior to the Governing Board approval.
- Complete the combined workbook page 9 (Certification No. 2) following Board ratification.

Los Angeles County Office of Education
Business Advisory Services
Revised 06/11/2021

- Submit Certification No. 2 to the County Office.

**Specific Instructions for Completion of
Public Disclosure of Proposed Collective Bargaining Agreement**

Data can only be manually entered into yellow-highlighted cells of the workbook. White cells are locked, and typically contain formulas that automatically calculate totals, variances, and percentages.

Section A, Page 1: Proposed Change in Compensation

The total cost *for all funds*, not just the General Fund, is to be reported on page 1. Data in Year 2 and 3 columns is necessary only for multiyear and overlapping fiscal year agreements.

Line 1 **Salary Schedule, including step and column** - Report only the cost of salaries, excluding statutory and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of salaries for the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed salary schedule change.

Line 2 **Other Compensation** - Report only the cost of salaries associated with the cost of other compensation, excluding statutory and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of other compensation for the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in other compensation.

Description - Indicate specific changes in other compensation for each affected year. For example: One percent off-schedule or \$200/employee.

Line 3 **Statutory Benefits** - Report only the cost of statutory benefits, excluding salaries and health/welfare benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of statutory benefits of the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in statutory benefits resulting from changes in salaries reported on Lines 1 and 2.

Line 4 **Health/Welfare Plans** - Report only the cost of health/welfare benefits, excluding the cost of salaries and statutory benefits.

Annual Cost Prior to Proposed Agreement - Enter the total cost of health/welfare benefits of the bargaining unit prior to the proposed agreement.

Year 1 - Enter the amount of the proposed change in health/welfare benefits for the affected bargaining unit.

Line 5 **Total Compensation** - Automatically calculated.

Line 6 **Total Number of Represented Employees** - Enter the full-time equivalent (FTE) employees for the affected bargaining unit.

Line 7 **Total Compensation Average Cost per Employee** - Automatically calculated.

Section A (continued) through Section F, Pages 2 and 3: Answer bargaining unit-specific questions.

Section G, Pages 4a through 4i: Impact of Proposed Agreement on Current Year Operating Budget, for General Adult Education, Child Development, Cafeteria and Other Funds

- If other bargaining unit agreements are pending or recently settled, then Column 3 can be used to show the revisions necessary for the other units. Column 4 should reflect the current budget, as adjusted for all agreements.
- Data entered on pages 4a and 4b, "Unrestricted" and "Restricted General Fund," will automatically populate page 4c, "Combined General Fund," as well as the first column (current year) of Section H, pages 5a and 5b.
- On Page 4i, give explanations for entries recorded in Column 3, "Other Revisions," on pages 4a through 4h.

Section H, Pages 5a through 5c: Impact of Proposed Agreement on Subsequent Years

- Unrestricted and Restricted General Fund data for subsequent fiscal years must be manually entered on pages 5a and 5b, respectively. The combined General Fund totals are automatically calculated on page 5c.

Section I, Pages 6 and 7: Impact of Proposed Agreement on Unrestricted Reserves

- If "Other Adjustments" expenditure amounts were entered in the multiyear projection (pages 5a and 5b) for the two subsequent years, then an explanation must be provided on page 7, question 7.
- Enter data in the yellow-highlighted cells as appropriate. Enter your district's reserve level requirement on line 1d. Whether a district meets required reserve levels is automatically determined and displayed on page 6, line 3. Any fiscal year with a "No" result in line 3 requires a response in line 4.
- Any total compensation variance requires an explanation on page 7, question 5.
- The causes of and plans to address deficit spending, especially for any deficit resulting from or increased by the agreement, must be addressed on page 7, question 6.

Section J, Pages 8 and 8a: Certification No. 1

- Enter data in yellow-highlighted cells on page 8 as appropriate. Once data is entered, the form should be printed, "I am able to certify" or "I am unable to certify" must be checked and signed by the district Superintendent and Chief Business Official. Use page 8a to list the budget assumptions and address affordability in subsequent years. Submit the signed certification and the completed Public Disclosure to the County Office.

Section K, Page 9: Certification No. 2

- Enter data in yellow-highlighted cells on page 9 as appropriate. Once data is entered, the form should be printed, signed and dated by the district Superintendent. The completed disclosure is ready for posting and submission to the County Office. After the the Governing Board meeting, the Board President or Clerk of the Board (district Superintendent) must sign and date Certification No. 2. and submit to the County Office.