

**ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT**  
*"Many Paths to Learning, One Standard of Excellence"*

**Regular Meeting of the Board of Trustees**  
**Thursday, December 22, 2016**  
**Minutes**  
**Meadowlark School**  
**Acton, CA**

The closed session portion of the Board meeting will begin at 6:30 p.m.  
The Board will reconvene the open session portion of the Meeting at 7:30 p.m.

**1.0 CALL TO ORDER AND ROLL CALL**

1.1 Roll Call

Time: 6:30 p.m.

|                 |                |         |
|-----------------|----------------|---------|
| Mike Fox        | President      | Present |
| Ed Porter       | Vice President | Present |
| Ken Pfalzgraf   | Clerk          | Present |
| Mark Distaso    | Member         | Present |
| Larry H. Layton | Member         | Present |

*Action* **2.0 APPROVE/ADOPT AGENDA FOR REGULAR MEETING**

Motion made by the Board to approve the agenda as amended for the Regular Board Meeting of December 22, 2016.

- Agenda Item 12.2 strike through vote, no vote required.
- Agenda Item 12.5 strike through vote, no vote required.

Mr. Distaso requested the Board move Agenda Item 12.1 to be addressed after Agenda Item 9.0. Report on closed session 15.0 will be addressed after 12.1. Board Members agreed.

Moved by Mr. Porter                      Seconded by Mr. Distaso                      Ayes 5    Nays 0    Absent 0

**3.0 PUBLIC PARTICIPATION AT BOARD MEETINGS**

No public participation

*Action* **4.0 ADJOURN TO CLOSED SESSION**

Motion made by the Board to move to closed session

Time: 6:32 p.m.

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

**5.0 RECONVENE REGULAR MEETING**

Time: 7:30 p.m.

**6.0 PLEDGE OF ALLEGIANCE**

Led by: Mr. Pfalzgraf

**7.0 PUBLIC COMMENTS/RECOGNITION/REPORTS**

Community member and parent of students in the District Mrs. Debbie Blaha requested to address the Board as it related to her concerns about Agenda Item 12.1. Mrs. Blaha would like for the school to maintain the name Meadowlark Elementary School.

## 8.0 CORRESPONDENCE/PROPOSALS/REPORTS

- 8.1 **AATA Representative-** AATA President Ms. Trusel was present did not have anything to report on at this time.
- 8.2 **CSEA Representative** – No representative
- 8.3 **Student Representative** – Trevor Dene reported on the following:
- VHS Drum Line was at the pep rally, this was their first performance.
  - The Heard performed in the VHS Gym/MPR well attended by all.
  - Winter sports have begun and are doing well.
- 8.4 **VHS New Construction** – Mrs. Kim Lytle reported on the following:
- TDM Architects have presented Phase 3 to DSA.
- 8.5 **Superintendent** – Mrs. Kim Lytle reported on the following:
- Acton campus modernization was presented to the Board and press. Handouts were given as well as an artistic rendering of the Acton-Agua Dulce Unified School District School Modernization. Included in the presentation, copies of the rendering, school modernization/timeline, and total expended costs.

The Board entered into much discussion as it related to the Acton campus modernization.

Mrs. Lytle addressed questions presented by the Board as it related to the Acton campus modernization.

- Update on VHS community member concerns:
    - Trophies are intact and are in the VHS Library.
    - Trophy case will be made by community Eagle Scouts.
    - Logo and Alma Mater were not saved at VHS; Principal Ty Devoe had to create in 2012.
  - Mrs. Lytle attended the schools holiday performances, Dancing Feet, The Heard, and the ASMO holiday show. Expressing gratitude to all of the teachers and participants for their hard work and enjoyable shows.
  - Mrs. Lytle wanted to remind everyone about the Harmonic Bronze performance on December 24<sup>th</sup>.
- 8.6 **Board Member Comments**

Mr. Pfalzgraf attended and enjoyed The Heard performance. Mr. Pfalzgraf expressed his gratitude to Mrs. Lytle for her patience as he is transitioning into his new Board Member position.

Mr. Layton reported on his recent trip to the CSBA Convention:

- Legal Symposium
- Rural and Small School Districts Luncheon
- Won a \$500.00 Scholastic Books (certificate), which will be used for the new library.

Mr. Layton stated the Convention was very educational and interesting.

Mr. Porter wished everyone a Merry Christmas and Happy New Year. Mr. Porter expressed his sadness over Dr. Woodard's resignation. He went over all of the accomplishments that Dr. Woodard has had over the District in his 8 years as Superintendent. Mr. Porter thanked Dr. Woodard for his professionalism. Mr. Porter has all the confidence that Mrs. Kim Lytle will rise to the occasion through this transition.

Mr. Distaso would like to offer the best to the Superintendent. Mr. Distaso went into much discussion about the VHS campus vandalism. Mr. Distaso directed staff to include and single out vaping in future Student Handbooks.

Mr. Fox stated that it has been a privilege to work with Dr. Woodard; he will be missed, and has complete confidence in Mrs. Lytle. Mr. Fox pointed out events going on throughout the District. He wished everyone a happy holiday season.

**9.0 CONSENT AGENDA**

Motion made by the Board to approve the following Consent Agenda items:

- Action 9.1 **Minutes of the Regular Board Meeting December 8, 2016**
- Enclosure 9.2 **Warrant Register**
- 9.3 **Donations**

| Donated Item             | Donated By     | Value     | Donation Site     |
|--------------------------|----------------|-----------|-------------------|
| Yamaha Electric Keyboard | Brett Leonardo | \$2350.00 | VHS-Music Program |

The Board thanked Mr. Leonardo for his donation.

Moved by Mr. Porter                      Seconded by Mr. Distaso                      Ayes 5    Nays 0    Absent 0

**10.0 PERSONNEL SERVICE**

- Action 10.1 **Personnel Action Report**  
Enclosure *All Personnel considered for employment by the Governing Board are approved pending completion of FBI/DOJ background check prior to commencing services.*  
Motion made by the Board to approve and/or ratify the Personnel Action Report.

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

- Action 10.2 **Director/Elementary, Middle School, High School Principal Job Description**  
Enclosure Motion made by the Board to approve Director/Elementary, Middle School, High School Principal Job Description as presented.

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

- Action 10.3 **Certificated Salary Schedule C**  
Enclosure Motion made by the Board to approve Certificated Salary Schedule C as presented.

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

Motion made by Mr. Distaso and seconded by Mr. Porter to make the salaries retroactive.

Ayes 5    Nays 0    Absent 0

**11.0 EDUCATIONAL/STUDENT SERVICES**

- Enclosure 11.1 **Williams Legislation Executive Summary and 2<sup>nd</sup> Quarterly Report**  
The District publicly reports information regarding Williams Lawsuit Settlement pertaining to instructional materials, facilities, and teacher vacancy/misassignments.  
  
The Board entered into discussion as it related to Williams Legislation Executive Summary and 2<sup>nd</sup> Quarterly Report.  
  
Mrs. Lytle addressed questions presented by the Board.

Moved by Mr. Porter                      Seconded by Mr. Distaso

**12.0 BUSINESS AND FINANCIAL**

Action  
Enclosure

- 12.1 **Resolution #16-17.06 – Meadowlark Elementary School –Historic Acton School Campus**  
Motion made by the Board to approve Resolution #16-17.06 Meadowlark Elementary School-Historic Acton School Campus.

The Board entered into much discussion as it related to Resolution #16-17.06

Mrs. Lytle addressed questions presented by the Board.

Moved by Mr. Porter                      Seconded by Mr. Distaso    Ayes 3: Mr. Distaso, Mr. Porter, Mr. Pfalzgraf  
Nays 2: Mr. Fox, Mr. Layton

Sunshine  
Enclosure

- 12.2 **Present the Acton-Agua Dulce Teachers' Association's Initial Proposal for Negotiations to the Acton-Agua Dulce Unified School District for the 2016-2017 School Year**  
The Acton-Agua Dulce Teachers' Association presents re-openers for 2016-2017 negotiations for the Collective Bargaining Agreement for public view.

The Board entered into discussion as it related to Acton-Agua Dulce Teacher' Association Initial Proposal.  
Board vote not required, strike through.

Moved by Mr. Distaso                      Seconded by Mr. Fox,                      Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Hearing

- 12.3 **Declaration of Public Hearing of Acton-Agua Dulce Teachers' Association's Initial Proposals for Negotiations for the 2016-2017 School Year**  
This is an opportunity for the public to comment on Acton-Agua Dulce Teachers' Association's initial proposal for negotiations.

Hearing Open at: 9:00 p.m.                      Close Hearing at: 9:00 p.m.

Action

- 12.4 **Acknowledge Receipt of the Acton-Agua Dulce Teachers' Association's Initial Proposals for Negotiations for the 2016-2017 School Year**  
Motion made by the Board to accept Acton-Agua Dulce Teachers' Association's, initial proposals for negotiations.

Moved by Mr. Porter                      Seconded by Mr. Distaso                      Ayes 5    Nays 0    Absent 0

Sunshine  
Enclosure

- 12.5 **Present the Acton-Agua Unified School District's Initial Proposal for Negotiations to the Acton-Agua Dulce Teacher's Association for the 2016-2017 School Year.**  
Pursuant to Government Code Section 3547, the Acton-Agua Dulce Unified School District presented re-openers for 2016-2017 negotiations for the Collective Bargaining Agreement for public view.

The Board entered into discussion as it related to Acton-Agua Dulce Unified School District re-openers for 2016-2017 negotiations.  
Board vote not required, strike through.

Moved by Mr. Porter                      Seconded by Mr. Distaso                      Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Hearing

- 12.6 **Declaration of Public Hearing of Acton-Agua Dulce Unified School District's Initial Proposal for Negotiations for the 2016-2017 School Year**  
This is an opportunity for the public to comment on Acton-Agua Dulce Unified School District's initial proposal for negotiations.

Hearing Open at 9:02 p.m.                      Close Hearing at: 9:03 p.m.

*Action* 12.7 **Acknowledge Receipt of the Acton-Agua Dulce Unified School District Initial Proposal for Negotiations for the 2016-2017 School Year**  
Motion made by the Board to accept Acton-Agua Dulce Unified School District's initial proposal for negotiations.

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

*Action* 12.8 **California Fencing Contract-Project #01-16-22 Wrought Iron Fencing Acton School**  
*Enclosure* Motion made by the Board to approve California Fencing Contract – Project #01-16-22 Wrought Iron Fencing Acton School.

The Board entered into discussion as it related to the wrought iron fencing at the Acton School campus.

Mrs. Kim Lytle addressed questions presented by the Board.

Moved by Mr. Distaso                      Seconded by Mr. Layton                      Ayes 5    Nays 0    Absent 0

*Action* 12.9 **Ontario Refrigeration Contract-Project HVAC Acton School Campus**  
*Enclosure* Motion made by the Board to approve Ontario Refrigeration Contract-Project HVAC Acton School Campus.

The Board entered into discussion as it related to the HVAC project at the Acton School campus.

Mrs. Kim Lytle addressed questions presented by the Board

Moved by Mr. Distaso                      Seconded by Mr. Porter                      Ayes 5    Nays 0    Absent 0

**13.0 FUTURE AGENDA ITEMS**

**14.0 CALENDAR**

January 12, 2017                      Board Meeting, 7:30 p.m., Meadowlark Elementary  
January 26, 2017                      Board Meeting, 7:30 p.m., Meadowlark Elementary

**15.0 CLOSED SESSION**

The Board will consider and may act on any of the following items in closed session, any action taken in closed session will be reported in open session as required by law.

Closed Session may be called at any time during a formal meeting by motion of the Board of Education for the purpose of discussing a personnel problem, a pupil problem, a purchase, consultation on a legal problem with an attorney, and with employee organizations in regard to salaries and/or fringe benefits. All formal action involving such matters must be made in an open meeting.

- A. Public Employee: Appointment/Employment**  
Pursuant to Government Code Section 54957  
Titles: Interim Superintendent and District Consultant
- B. Public Employee Discussion/Discipline/Dismissal/Release**  
Pursuant to Government Code Section 54957
- C. Conference with Legal Counsel**  
Pursuant to Government Code Section 54956.9.
- D. Student Matters**  
Pursuant to Government Code Section 35146 and 48918.

15.1. **Report of Action Taken in Closed Session**

The Board took action in closed session on the following:

- The Board appointed Mrs. Kim Lytle as Interim Superintendent starting February 1, 2017  
Ayes 5    Nays 0    Absent 0
- The Board took action to approve Consulting Contract with Dr. Brent Woodard.  
Ayes 3, Mr. Fox, Mr. Distaso, Mr. Porter  
Nays 2: Mr. Layton, Mr. Pfalzgraf
- The Board discussed and approved the Interim Superintendent as well as District Consultant to negotiate with legal counsel regarding contracts.

*Action* **16.0** **ADJOURNMENT**

16.1 The Regular meeting of Board of Trustees adjourned at 9:06 p.m.

Moved by Mr. Porter

Seconded by Mr. Distaso

Ayes 5    Nays 0    Absent 0

Secretary to the Board, Dr. Brent Woodard

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Dr. Brent Woodard

President, Mr. Mike Fox

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Mr. Mike Fox

Vice President, Mr. Ed Porter

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Mr. Ed Porter

Clerk, Mr. Ken Pfalzgraf

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Mr. Ken Pfalzgraf

Member, Mr. Mark Distaso

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Mr. Mark Distaso

Member, Mr. Larry H. Layton

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Mr. Larry H. Layton