

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT
"Many Paths to Learning, One Standard of Excellence"

Regular Meeting of the Board of Trustees
Thursday, January 11, 2018
Minutes
District Office
Acton, CA

The closed session portion of this Board meeting will begin at 6:30 p.m.
The Board will reconvene the open session portion of the Meeting at 7:30 p.m.

1.0 CALL TO ORDER AND ROLL CALL

1.1	Roll Call			Time	6:32 p.m.
	Ed Porter	President	Present		
	Larry H. Layton	Vice President	Present		
	Kelly Jensen	Clerk	Present		
	Mike Fox	Member	Present		
	Ken Pfalzgraf	Member	Present		

Action **2.0 APPROVE/ADOPT AGENDA FOR REGULAR MEETING**

Motion made by the Board of Trustees to adopt as amended, the agenda for the Regular Board Meeting of January 11, 2018.

Moved by: Mr. Porter Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

- Agenda items 9.5 and 9.6 to be voted and discussed separately on Consent Agenda.
- Agenda 10.2 amend language of contract; start date will not be in December 2017.

3.0 PUBLIC PARTICIPATION AT BOARD MEETINGS

No public participation

4.0 PLEDGE OF ALLEGIANCE

Led by: Brianna Corey

Action **5.0 ADJOURN TO CLOSED SESSION**

Motion made by the Board to move to closed session.

Moved by Mr. Layton Seconded by Mr. Fox Ayes 5 Nays 0 Absent 0

6.0 RECONVENE REGULAR MEETING

Time 7:39p.m.

7.0 PUBLIC COMMENTS/RECOGNITION/REPORTS

No public comments.

8.0 CORRESPONDENCE/PROPOSALS/REPORTS

8.1 **AATA Representative** – AATA President, Melissa Trusel, present. No report given

8.2 **CSEA Representative** - CSEA Member, Mervat Tawfik, present. No report given

8.3 **Student Representative**

Brianna Corey reported on the following:

- Noted that students are preparing for winter finals.
- Reported that the after school math tutoring is being well attended by students.
- Excited to report that winter sports are doing great.
- Noted that Vasquez High School will be hosting the Young Americans workshop from the 12th – 14th of January.
- Announce

8.4 **New Construction**

Superintendent, Mr. King reported on the following:

- Welcomed Brianna to the Board.
- Noted that a special board meeting will be held on the

8.5 **Safe Routes to School**

Superintendent, Mr. King reported on the following:

- Updated the Board of the districts recent conversation with CAL TRANS and will report out once additional information is made available.

8.6 **Superintendent**

- Thanked Mr. Porter for facilitating an opportunity for Mr. King to speak at the Agua Dulce Town Council, on the State of the District.
- Noted the district will be meeting with law enforcement to develop safety protocol for “Active Shooter Training”
- Reported on a recent conversation with AEA Agua Dulce CEO, Maggie Ford. Will be reporting to the Board on future developments as it relates to AEA- Agua Dulce viability. Board President, Ed Porter, noted that as a Board, they have expressed to staff concerns with AEA –Agua Dulce’s sustainability.
- Noted that during a February board meeting he will be addressing the Full and Fair Funding of California’s Public Schools.
- Updated the Board of the Governors possibility of increase of Prop 39 monies.
- Explained the Young Americans 3 day event. Thanked and recognized staff for hosting this event.
- Reported on his recent visit with VHS ASB class. Amazing students, presented a short video of a “Stay Gold” moment.

8.7 **Board Member Comments**

Kelly Jensen

- Wished everyone a happy new year and welcomed Brianna to the Board.
- Noted that the ASMO show was amazing. Commenting that not all schools have an opportunity to have live music.
- Attended the High Desert winter performance, commented that it was hilarious.
- Expressed gratitude to staff for hosting the Young Americans.

Ken Pfalzgraf

- Welcomed Brianna to the Board.
- Attended all of the schools holiday performances, and enjoyed them all.
- Commented on the new stop sign at Santiago and Soledad, getting mixed reviews but feels that this is helping with the traffic flow at Meadowlark, as it forces cars to slow down.
- Requested that everyone be aware of your surroundings while driving near or at the schools.

- Stated his appreciation to staff for the video productions that are being presented at the board meetings. Also, noting that he is pleased with the newsletter.
- Pleased with the interactive role the Superintendent is taking in visiting the sites and supporting students and staff.
- Expressed his appreciation for the patience of the community and staff at High Desert during the transition of administrative staff.
- Thanked staff for stepping up and taking on extra duty during this transition.

Larry Layton

- Welcomed Brianna to the Board, and expressed that she would be welcome to stay for the entire board meeting, or can leave when Student Representative Report is completed. Entirely her choice.

Ed Porter

- Welcomed Brianna to the Board, noting that the position is a service to our students.
- Complimented Mrs. Ciceri and staff for the VHS winter performance. Noting that this program has benefited the students greatly.
- Noted that graduation will be June 6th and the last day of school will be June 13th.
- Commented that he will be attending Superintendent of Schools, Tom Torkalson's luncheon and dinner, inviting all Board members to attend.

9.0 CONSENT AGENDA

Motion made by the Board to approve Consent Agenda Items 9.1 – 9.4. Agenda items 9.5 and 9.6 will be approved on a separate vote.

Action
Enclosure

- 9.1 **Minutes of the Special Board Meeting December 11, 2017**
- 9.2 **Minutes of the Regular Board Meeting December 14, 2017 will be approved at the next meeting of the Board on January 18, 2018**
- 9.3 **Warrant Register**
- 9.4 **Personnel Action Report**

Mr. King noted that Steve Budhrajha has resigned, wishing him well for his future endeavors.

Moved by Mr. Pfalzgraf Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

- 9.5 **National University Student Teaching and Practicum Agreement**
- 9.6 **National University Internship Credential Program Agreement**

Mr. Layton inquired about the agreements with National University.

Mr. King and staff addressed questions presented by Mr. Layton.

Moved by Mr. Porter Seconded by Mr. Pfalzgraf Ayes 5 Nays 0 Absent 0

10.0 PERSONNEL SERVICES

Action
Enclosure

- 10.1 **Assistant Superintendent Business Services, Job Description**
Motion made by the Board to approve job description, Assistant Superintendent of Business Services.

The Board entered into discussion as it related to the addition of an Assistant Superintendent, Business Services.

Mr. King described the difference of the duties of a CFO versus the duties of Assistant Superintendent, Business Services.

Moved by Mr. Porter Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

Action
Enclosure 10.2 **Appointment of Assistant Superintendent Business Services, Lynn David**
Motion made by the Board to approve the appointment of Lynn David as Assistant Superintendent of Business Services.

Moved by Mr. Pfalzgraf Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

The Board entered into discussion as it related to the appointment of Ms. Lynn David.

Mr. King addressed questions presented by the Board.

All congratulated Ms. David for her appointment. As well as, thanking her for her dedication to the district during this transition.

Action
Enclosure 10.3 **Resolution 17-18.9 – To Designate the Position of Assistant Superintendent Business Services as Senior Management**
Motion made by the Board to approve Resolution 17-18.9 to designate the position Assistant Superintendent of Business Services as Senior Management.

The Board entered into discussion and addressed questions to staff.

Mr. King addressed questions presented by the Board.

Moved by Mr. Pfalzgraf Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

Hearing 11.0 **BUSINESS AND FINANCIAL**
11.1 **Public Hearing- Method K-8/9-12 Charter School Petition, Material Revision**
Motion made by the Board to enter into a public hearing for Method K-8/ 9-12 Charter School, Material Revision.

Representatives of Method K-8/9-12 presented a PowerPoint as it related to reasons and options for the Material Revision.

The Board entered into discussion as it related to the Material Revision.

Open at: 8:44 p.m. Closed at: 9:15 p.m.

Discussion 11.2 **Audit Report- Christy White Associates**
This is an opportunity for the Board to enter into discussion as it relates to the audit findings, Christy White Associates.

Open at: 9:16 p.m. Closed at: 9:22 p.m.

Representative from Christy White & Associates gave a brief overview of our audit findings and answered questions presented by the Board.

Action 11.3 **Joint Use Agreement**
Motion made by the Board to direct staff to formalize an exploratory effort covering pros & cons regarding potential joint use agreement, i.e. program controls, support maintenance, security measures and financial commitment questions to include a board presentation by appropriate LA County staff.

Moved by Mr. Pfalzgraf Seconded by Mrs. Jensen Ayes 5 Nays 0 Absent 0

- Action Enclosure* 11.4 **Contract Project Bid 17/18-3B, Vasquez High School Athletic Fields, United Construction and Landscape, Inc. \$1,626,000.00**
 Motion made by the Board to award the contract for Project Bid 17/18-3B Vasquez High School Athletic Fields to United Construction and Landscape, Inc. Additionally, the Board authorizes Lawrence M. King, Superintendent as authorized agent, to execute the appropriate contract documents on behalf of the District.
- Moved by Mr. Porter Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0
- Action Enclosure* 11.5 **Alternate Bids Contract Project Bid 17/18-3B Vasquez High School Athletic Fields, United Construction and Landscape, Inc.**
 Motion made by Board to decide to award additive alternate bid #1 amount \$412,000.00, additive alternate bid #2 amount \$198,000.00, additive alternate bid #3 amount \$76,000.00 to United Construction and Landscape, Inc.
- The Board entered into much discussion as it related to the bid options. Questions were directed to staff, Mr. Vose and Architect.
- Staff, Mr. Vose and John Tegtmeyer, Architect addressed questions presented by the Board.
- Moved by Mr. Fox Seconded by Mr. Layton Ayes 0 Nays 5 Absent 0
- Action Enclosure* 11.6 **Contract Earth Systems Southern California – Vasquez High School Phase 3B**
 Motion made by the Board to approve the contract with Earth Systems Southern California-Vasquez High School Phase 3B. Estimated fee \$40,000.00
- Moved by Mr. Porter Seconded by Mrs. Jensen Ayes 5 Nays 0 Absent 0
- Action Enclosure* 11.7 **Service Agreement Stephen Payte DSA Inspections, Inc.**
 Motion made by the Board to approve the service agreement with Stephen Payte DSA Inspections, Inc. not to exceed \$75,000.00
- Moved by Mr. Porter Seconded by Mr. Pfalzgraf Ayes 5 Nays 0 Absent 0
- Action Enclosure* 11.8 **Change Order #OCO-1 – Silver Creek Industries, Inc., Vasquez High School Phase 3B**
 Motion made the Board to approve change order #OCO-1 to Silver Creek Industries, Inc. in the amount of \$1,977.62 for Vasquez High School Phase 3B.
- Moved by Mr. Layton Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0
- Action Enclosure* 11.9 **Monthly Rental Agreement – Andy Gump Temporary Site Services, Office Container**
 Motion made by the Board to approve the monthly rental agreement with Andy Gump Temporary Site Services, Office Container in the amount of \$2051.70.
- Moved by Mr. Porter Seconded by Mrs. Jensen Ayes 5 Nays 0 Absent 0

problem with an attorney, and with employee organizations in regard to salaries and/or fringe benefits. All formal action involving such matters must be made in an open meeting.

A. Conference with Labor Negotiators-

Pursuant to Government Code Section 54957.6

Conference with labor negotiator Amanda Fischer, labor negotiator for Acton-Agua Dulce Teachers Association and California School Employees Association #473

B. Public Employee Discussion/Discipline/Dismissal/Release

Pursuant to Government Code Section 54957.

Public Employee Performance Evaluation Process Update by Board President. Title: Superintendent

C. Conference with Legal Counsel

Pursuant to Government Code Section 54956.9.

Anticipated litigation; (2) potential case

D. Student Matters

Pursuant to Government Code Section 35146 and 48918.

15.1. Report of Action Taken in Closed Session

The Board took action on the following items:

1. The Board has agreed no further action as it relates to the misplaced computer, by a previous employee of the district.
2. The Board has agreed to the temporary hire of a Principal for High Desert School.

Moved by Mr. Porter

Seconded by Mr. Layton

Ayes 5 Nays0 Absent 0

3. Settlement Agreement with (2) separate students.

Abstaining 1 Ayes 4 Nays 0 Absent 0

Action 16.0 ADJOURNMENT

16.1 The Regular meeting of Board of Trustees adjourned at 10:35 p.m.

Moved by Mr. Porter

Seconded by Mr. Pfalzgraf

Ayes 5 Nays0 Absent 0

Secretary to the Board, Lawrence King

Mr. Lawrence King

President, Mr. Ed Porter

Mr. Ed Porter

Vice President, Mr. Larry H. Layton

Mr. Larry H. Layton

Clerk, Mrs. Kelly Jensen

Mrs. Kelly Jensen

Member, Mr. Ken Pfalzgraf

Mr. Ken Pfalzgraf

Member, Mr. Mike Fox

Mr. Mike Fox